



केन्द्रीय माध्यमिक शिक्षा बोर्ड
(मानव संसाधन विकास मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)
CENTRAL BOARD OF SECONDARY EDUCATION
(An Autonomous Organisation under the Ministry of Human Resource Development, Govt. of India)



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To,
Head of all Schools
affiliated to CBSE

Sub: **Signature of parents on Class XII Marksheet and Certificate and Class X Marksheet cum Certificate – 2020**

Madam/Sir,

You are aware that from last year, CBSE has taken several steps to ensure that the data provided by the schools and students during registration in Class IX/XI and LOC in Class X/XII is correct as per the data maintained in the schools so that CBSE is not receiving requests for correction after passing Class-X and Class-XII. For the first time in 2019, in the admit card of Board examination, parents and students were instructed to sign an undertaking that "**Particulars including photo checked and found correct**". The next step which was initiated was signing an undertaking by the parents and Principal on the backside of the Marksheet cum Certificate of Class X confirming that the particulars of the student/parents are correct.

For 2020 examination, to further ensure correctness of the data, following steps have been taken by the CBSE:

1. in the Admit Card, parents and students were instructed to sign an undertaking about correctness of the photo and particulars;
2. on the backside of the Class XII Marksheet, Class XII Passing Certificate and Class X Marksheet cum Certificate, both parents and Principal will have to sign an undertaking that "**I confirm that all particulars of the student/my ward and of mother/father/guardian given on the front side of the certificate are correct to the best of my knowledge**".

Shortly the Class XII and Class X documents will be reaching the schools for handing over to the students/parents. While handing over the documents, kindly ensure that whenever, parents are handed over the documents, they should sign the undertaking on the back of the documents. Where it is not feasible for the parents to collect personally, school shall seek confirmation about the particulars from the parents before handing over the documents and they be requested to sign the undertaking as soon as they receive the documents. Principal of the school will also sign the same undertaking at the appropriate place and comply instructions mentioned therein.

It is felt that with these steps, CBSE will be able to ensure that documents with correct data is being received by the candidates.

This is for information and strict compliance please.

Yours faithfully,

(DR. SANYAM BHARDWAJ)
CONTROLLER OF EXAMINATIONS



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